

Office Memorandum • UNITED STATES GOVERNMENT

CONFIDENTIAL

TO : Director of Training

DATE: 17 December 1954

FROM : Chief, Administrative Branch, Support Staff

SUBJECT: Incentive and Superior Accomplishment Awards -
OTR Employees

1. The following is a summary of the OTR effort with relation to the Agency Incentive Awards Program.

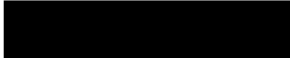


a. Out of 741 suggestions and superior accomplishment recommendations submitted, seven (7) came from OTR.

b. Awards were made to 56 Agency employees, of which 15 were superior accomplishments awards.

c. OTR personnel received three (3) of the 15 Agency superior accomplishment awards which, in effect, indicates that OTR was awarded 20% of the superior accomplishments in CIA.

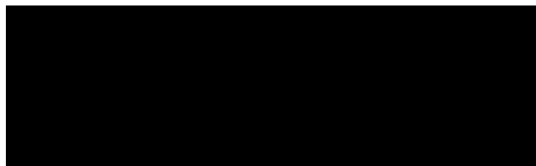
d. The individuals receiving the superior accomplishment awards were:

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- (1) Mr. 
- (2) Mr. 
- (3) Mr. 

2. It is obvious from the above figures that the Office of Training has an outstanding record with relation to the CIA Incentive Awards Program.

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